

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY AND APPLIED NUTRITION

Veer Savarkar Marg, Dadar (W), Mumbai-400028.

Phone:022-24457241/42,24459154 Fax:022-24449779

Email:director@ihmctan.edu/admin@ihmctan.edu

TENDER NOTICE

NIT NO:IHM/Tender/Drainagesystem/Mumbai/2024-25

Dated: 9/3/24

Online Bid (Single Bid System-Technical and Financial) are invited from reputed establishment for services pertaining to repair, maintenance and fresh laying of drainage system at IHM Mumbai campus.

Sr. No.	Name of work	Estimated Cost	EMD
1	Repair, Maintenance and laying of fresh drainage system at Institute for Hotel Management, Catering Technology and Applied Nutrition	5,00,000/-	Rs.30,000/- Payable through DD / Bankers cheque / NEFT as per the tender document.

Scope of Work (A):

- 1) 4" PVC new connection temporary (152 Rft)
- 2) Old drainage line breaking/ demolishing old drainage line
- 3) P.C.C. Construct
- 4) Wit construction with chamber construct total Qty (nine)
- 5) Chamber inside size 4X2
- 6) 9" Sw Pipe PCC Construct
- 7) Sw Pipe new pipeline construct
- 8) 9" Sw Pipe line size 152 Rft
- 9) Behind the pipe line 1ft construct it
- 10) Over the pipe PCC construct
- 11) Bharai Construct (soil)
- 12) Flooring top 4" concrete
- 13) Over the chamber FRP manhole cover with frame fitting size 4X2 (Qty 10)
- 14) Debris Clearance

Eligibility (B):

- (i) The Bidder must have their establishment in Mumbai and must conform to norms of the Government pertaining to registration and taxation.
- (ii) The bidder must not be blacklisted by any Government Departments/PSUs/Autonomous organization. Self-declaration of the above should be attached and submitted.

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(C)Terms & conditions (under the single bid system) :

I. INSTRUCTIONS TO THE BIDDER:

1. EMD:

EMD of Rs.30,000/- is payable through DD/Bankers cheque /NEFT as per the tender document.

Details for wire transfer (RTGS/NEFT)

Name of the beneficiary: INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION

Name of the bank: STATE BANK OF INDIA

Branch: SHIVAJI PARK BRANCH

Bank IFSC code: SBIN0001429

Account No .: 10419537220

Type of Account: Current Account

2. Tender Schedule:

Online Tender Schedule		
Sr. No.	Stages Name	Start Date and Time
1	Start of downloading of tender document	8 th March, 2024 09.00Hrs.
2	Closure of downloading of tender document	27 th March, 2024 18.00Hrs.
3	Last date and time of online submission of Bid.	27 th March, 2024 18.00Hrs.
4	Last Date of EMD, Tender Fee submission Online/Offline Mode to Cashier	27 th March, 2024 18.00Hrs.
5	TENDER OPENING	28 th March, 2024 11:30 Hrs.
7	Minimum Validity of Tender offer/bids	60 Days

3. **Quoting of core prices, taxes, duties discount etc.**

- a. The taxes/duties /discounts if applicable are to be explicitly and separately shown in the bid.
- b. NO rates column should be left blank otherwise the highest rate quoted by any other tenderer for that item shall be taken for evaluation of the tender. In case the tenderer is still successful in getting the contract on the basis of his being the lowest, he would be paid lowest rates quoted by other tenderers for those items not quoted.

4. **Bids:**

The bids received after the closing time date and time will not be accepted by the Institute under any circumstances. Any offer containing incorrect and incomplete information shall be liable for rejection.

5. **Purchase Agreement:**

If an order is placed with the firm, the purchase shall be governed by the rules and regulations in force at the institute at the time. Additional terms and conditions may be incorporated into the purchase order, if needed to safeguard the interests of the institute. The tender is non – transferable.

6. **Power to reject the offer:**

The institute reserves the right to accept/reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason whatsoever and no representation shall be entertained on this account. Deficiencies on any one or more of the following crucial criteria, eligibility and scope of work will be a factor for consideration other than lowest quotation:

- (i) Prior experience in the repair, maintenance and laying of drainage system
- (ii) Any other techno-commercial information which is deemed fit to be important in the opinion of the institute.

7. **Forfeit of EMD:**

Earnest Money Deposit will be forfeited in case after the acceptance of tender, the tenderer does not furnish the requisite security deposit and execute the agreement.

8. **Security Deposit:-**

- (i) In the event of the tender being accepted, the contract must be signed by all the members of the firm after depositing a suitable amount required by the Institute as security deposit.
- (ii) This security deposit is for the due performance of all conditions of the contract, such as quality, quantity and service etc.
- (iii) The Institute also reserves the right to enter into parallel contracts simultaneously or at any time with one or more tenderer(s) /supplier(s) for such quantity of such item(s)
- (iv) Security deposit will be 3% of quoted value of tender.**
- (v) In the event, that the bidder should want to exit from the tender after acceptance of the tender, security deposit will be forfeited.**

II. REJECTION CRITERIA:

1. Bids not substantively responsive to the tender document
2. Bids not made in procedure mentioned by this tender document
3. Failure on part of the bidder to provide information as requested by the tender document or any other additional information as requested by the Institute enclosing any supporting documents.
4. Incomplete or conditional bids or bids that do not fulfill all or any of the conditions as specified in this document.
5. Bids without EMD (Not applicable to companies which are exempted from EMD fee.)
6. The submission of more than one bid under different names by the bidder. If the same is found at any stage, all the bids submitted by that bidder will be rejected.
7. Material inconsistencies in the information submitted.
8. Misrepresentations of any kind in the bid proposal or any supporting documentation.
9. Bids received after the last date and time specified in this tender document.

III. CONDITIONS OF THE CONTRACT:

1. The offer must be made In English. The rates should be in both words and figures against each item specified. Rates quoted will be in Indian Rupees.
2. Payment terms: 100% of the payment will be done on satisfactory completion of work.
3. All bank charges shall be borne by the bidder. ‘
4. The EMD of all unsuccessful bidders will be returned as early as possible after the expiration of the period of validity of the bid. No interest will be paid by the Institute on the EMD.
5. The vendor/supplier shall bear expenses which might be incurred of loading/unloading as well as deployment of skilled/unskilled manpower required during installation of all electrical/mechanical /electronic items.
6. The bidder shall be responsible for any loss/damage/breakage of items during transit.
7. The bidder shall bear all expenses related to packaging, forwarding, freight, insurance in connection with delivery, repairs and replacements during the period.
8. In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.
9. The quantities mentioned in the schedule are only indicative of the estimated requirements of the Institute, and the Institute does not bind itself to purchase/to complete any or all the quantities indicated therein.
10. The quantities shown in the ‘Schedule’ are only estimated requirements. The Institute reservesthe right to increase/decrease the quantities.

IV. FORCE MAJEURE CLAUSE:

If any time, during the continuance of this contract, the performance in whole or in part by either part of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lock-outs or acts of God (hereinafter referred to as “events”) provided Notice of happening of any such eventuality is given by either party have any claim for damages against the other in respect of such Non-performance or delay in performance; and deliveries under the contract shall be resumed as soon as practical work after such event has come to an end or ceased to exist and the decision of the Secretary/Principal shall be final and conclusive have, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by a reason of any such event for a

period exceeding 30 days either party may at its option terminate the contract PROVIDED ALSO that if the contract is terminated under this clause, the Institute shall be at liberty to take over from the tenderer at a price to be fixed by the Secretary/Principal which shall be final; all unused, undamaged and acceptable materials, in the possession of the tenderer at the time of such termination or such portion thereof as the Institute may deem fit accepting such materials, as the tenderer may with the concurrence of the Institute elect to retain.

V. TERMINATION CLAUSE:

The Institute also reserves the right to terminate the contract with immediate effect any time in the case of the unsatisfactory performance of the tenderer and in such a case 100% of Security Deposit will be forfeited. A notice for the same will be served to the tenderer.

VI. CORRESPONDENCE:

All future Corrigendum's, addendums, amendments, extensions of bid submission date with regard to this Bid, if any, shall be published at website [on the E-Wizard Portal](#) . All the bidders are requested to look at the E-Wizard Portal for this purpose regularly.

VII. ACTS INFLUENCING THE CONTRACT:-

- i. The supplier shall not in any way influence the contract by colluding in any way with the officer or employees of the institute, nor shall suppliers either directly or indirectly give or promise to pay or give, to any the officer or employees of the institute, money or gratuity, fee or reward for any matter or thing or any way during the currency of the contract.
- ii. The supplier shall not allow any other person or persons to execute operations of the contract without the written permission of the Institute.

PLEASE CAREFULLY READ THIS DOCUMENT AND ENSURE COMPLIANCE. NON – COMPLIANCE OF ANY ONE OF THE DOCUMENTS MAY MAKE YOUR OFFER INVALID.

Eligibility criteria (ANNEXURE-A)

Sr. No.	Particulars	
1.	Name of the Firm	
2.	Address of the Firm	
3.	Name of the Banker	
4.	Contact No. & Email id(if any)	
5.	In case of MSME Firm (upload the Registration certificate)/NSIC Certificate	
6.	Date of inception of the company.	
7.	Status of the Firm -please state whether Registered, Co-operative society, Public Ltd company,	
8.	Certificate showing shop address (copy to be uploaded)	
9.	Income Tax permanent Account No.(PAN) Copy to be uploaded.	
10.	EMD Fee of Rs.30000/- (DD/Bankers cheque/transaction no.)	
11.	RTGS/NEFT Details/ Account Name (For refund of EMD)-Cross cheque needs to be provided	
12.	GST registration No.(if applicable Copy to be uploaded)	
13.	Under MSME ACT exempted from payment Of EMD and tender for fee- if yes, please attach MSME certificate.	
14.	Copies of balance sheet, annual report and audited accounts and income tax clearance certificate for the last three years	

Checklist:

All supporting documents uploaded by the tenderer should be duly signed and stamped by the tenderer before uploading

- 1. Registration/ Incorporation certificate of the company**
- 2. EMD of Rs. 30,000/- proof such as receipt should be uploaded.**
- 3. Propriety certificate if applicable should be uploaded.**
4. Proof of date of inception of the company.
5. Copies of balance sheet, annual report and audited accounts and income tax clearance certificate for the last three years.
- 6. Sales tax certificates, PAN NO. Service tax certificate if applicable should be uploaded.**
7. **Self-Declaration of not being** blacklisted by any Government Departments/PSUs/Autonomous organization.
8. Number of similar works of similar value undertaken in the past years or more with the names of institutions (brief description of each work is to be mentioned alongwith satisfactory execution certificate of the competent authority).
9. Any other information that the bidder desires to furnish.
10. Bidding document duly signed and sealed and uploaded as a token of acceptance of our terms and conditions.
11. Any other information that the bidder wants to furnish

Name and Signature of the authorized signatory of the company

Seal of the Company